

10 committee and board responsibilities

The committee or board at a sports club have a safeguarding responsibility and duty of care towards the children at their club.



As a board or committee, you need to:

1. Make sure you have a good quality, tailored and relevant safeguarding policy, safeguarding procedure and code of conduct.
2. Make sure everyone involved in the sports club knows how to recognise, respond to, report and record a safeguarding concern.
3. Ensure your club has a system that allows you to identify possible risks to children connected with your sports club.
4. Consider ways you can improve the safeguarding culture within your club, ensuring discrimination of any kind and poor practices are not tolerated.
5. Make sure parents and children at your club have accessible and relevant safeguarding information.
6. Review which posts within the club require a DBS check or equivalent and make sure these are undertaken properly.
7. Put a risk assessment in place for posts that don't require a DBS check but that still have contact with children.
8. Regularly evaluate the safeguarding training provided and ensure everyone has undertaken the training provided.
9. Regularly evaluate the safeguarding training provided and ensure all relevant adults have taken the training.
10. If you work overseas, find out which checks and due diligence are needed in the countries you work in.

It is good practice to have regular conversations and work closely with your club's safeguarding or welfare officer.

